

INTERNAL QUALITY ASSURANCE CELL
MAR IVANIOS COLLEGE (AUTONOMOUS)

**The IQAC FQC Criteria 3 Meeting held at 03:30pm on 10.11.2021 in the
Conference Hall discussed the following matters in detail**

AGENDA

1. Welcoming FQC-IQAC Criteria 3 members
2. Presentation of new data entry format for AQAR 2020-2021 by Criteria Head
3. Discussion on qualitative improvement methods in criteria 3
4. Allocation of members for AQAR 2020-2021 criteria 3 data collection
3. Any other item permitted by the Chair.

MEMBERS: IQAC FQC Criteria 3

| SI No. | Name of Faculty |
|---------------|---|
| 1. | Dr. Jijimon K Thomas |
| 2. | Rev. Fr. Joshua Kochuvilayil |
| 3. | Dr. Cherian John |
| 4. | Dr. Shirly Stewart |
| 5. | Rev. Fr. Geevarghese Valiyachangaveetil |
| 6. | Rev. Dr. Gigi Thomas |
| 7. | Dr. Manju K G |
| 8. | Dr. P. K. Victoria |
| 9. | Dr. Annamma John |
| 10. | Dr. Suju C Joseph |
| 11. | Dr. Suja Mathai |
| 12. | Mr. Sumesh S S |
| 13. | Dr. Beenamol T |
| 14. | Mr. Shajimon G |
| 15. | Dr. Suboj Babykutty (Convener) |
| 16. | Dr. Sajitha B. L |
| 17. | Ms Meenu Jose |
| 18. | Dr. Jill K Mathew |

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| 19. | Dr R. Selwin Joseyphus |
| 20. | Dr Mathew C.T |
| 21. | Dr Rajesh S |
| 22. | Dr Sreeja R |

MINUTES

1. The IQAC meeting started with a silent prayer. The list of members attended the meeting is attached. IQAC coordinator welcomed the FQC Criteria 3 members to the meeting.
2. Criteria 3 Head Dr Suboj Babykutty presented the NAAC Criteria 3 manual for 2020-2021 and data entry format for AQAR to the members.
3. Discussion on qualitative improvement methods in criteria 3 was made. The need for an Expert Research Advisory Board (ERAB) comprising experts from the college as well as acclaimed researchers from reputed research institutes in Trivandrum material was highlighted by the committee.
4. The primary objective of this committee is to foster cooperation among research departments and to advise and update the faculties about the national as well as international importance, feasibility, novelty, significance and social impact of their research work.
5. The Criteria 3 team was asked to start data collection for AQAR 2020-2021.

ACTION TAKEN REPORT

1. Criteria 3 team formed data collection groups and circulated Google forms among faculty members of the college.

IQAC COORDINATOR

10.11.2021