

INTERNAL QUALITY ASSURANCE CELL
MAR IVANIOS COLLEGE (AUTONOMOUS)

**The IQAC Meeting held at 10:30am on 13.05.2022 in the Conference room
discussed the following matters in detail**

AGENDA

1. Welcoming IQAC members
2. Presenting the achievements of IQAC after the last Accreditation
3. Inviting suggestions from IQAC members for NAAC 2024
4. Any other item permitted by the Chair.

MEMBERS: IQAC

Sl No.	Name of IQAC Members
1.	Dr. Jijimon K Thomas
2.	Prof Dr Gabriel Simon Thattil
3.	Shri Rajeev O. N. V
4.	Mr Cyriac Joseph
5.	Dr Biju Jacob IA&AS
6.	Mr Josh Kuriakose
7.	Dr Gladston Raj S
8.	Rev.Fr.Joshua Kochuvilayil
9.	Dr Shirley Stewart
10.	Dr Cherian John
11.	Rev.Fr. Geevarghese Valiayachangaveettil
12.	Dr. Manju K. G.
13.	Dr. Annamma John
14.	Dr Suboj Babykutty
15.	Dr Suju C Joseph
16.	Fr Dr Gigi Thomas
17.	Dr Suja Mathai
18.	Mr Sumesh S.S.
19.	Dr Beenamole T
20.	Mr Shajimon . G
21.	Ms Navami M. R.
22.	Dr. Victoria P. K.

MINUTES

1. The IQAC meeting started with a silent prayer. The list of members attended the meeting is attached. IQAC coordinator welcomed the Principal and all the members to the meeting.
2. IQAC Coordinator Dr. Victoria P K presented the IQAC Achievements since last Accreditation to the members.
3. Discussion on qualitative improvement methods in view of NAAC 2024 was made. The need for signing more MoU's with other institutions and industries was highlighted by members of IQAC. The importance of enhancing the consultancy opportunities of the college was highlighted by the members

ACTION TAKEN REPORT

1. 37 New MoU's were signed with various institutions across the country

IQAC COORDINATOR

13.05.2022



INTERNAL QUALITY ASSURANCE CELL (IQAC)

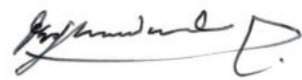
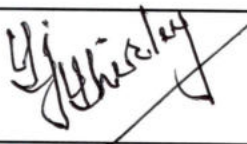




MAR IVANIOS COLLEGE (AUTONOMOUS)






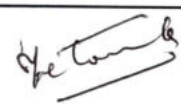
2021-2023

(Constituted as per UGC Guidelines 2018)

IQAC Meeting held on 13th May 2022, Coference Room at 10:30 am

Sl.No.	Name	Designation	Category	Signature
1	Dr. Jijimon K Thomas	Principal, Mar Ivanios College & Professor, Department of Physics	Chairperson	
2	Prof Dr Gabriel Simon Thattil	Professor and Dean of Studies, Department of Commerce, University of Kerala	IQAC Director, University of Kerala	
3	Shri Rajeev O. N. V	Former Director, KITTS and noted lyricist/singer	Nominee from Alumni	
4	Mr Cyriac Joseph	Business Entrepreneur	Nominee from Local Society	
5	Dr Biju Jacob IA&AS	Chief Accountant General	Nominee from Employers	
6	Mr Josh Kuriakose	Industrialist	Nominee from Industrialists	

7	Dr Gladston Raj S	Associate Professor, Government College, Nedumangadu	Nominee from Stake holders (Parent)	
8	Rev.Fr.Joshua Kochuvilayil	Bursar, Mar Ivanios College and Warden, St. Thomas Hostel for boys	Management Nominee	
9	Dr Shirley Stewart	Vice-Principal and Associate Professor, Department of English	Teacher representatives	
10	Dr Cherian John	Vice-Principal and Professor, Department of English		
11	Rev.Fr. Geevarghese Valiayachangaveettil (F. VINLY VARGHESE)	Assistant Professor and Head, Department of Syriac		
12	Dr. Manju K. G.	Controller of Examinations and Assistant Professor, Department of Zoology		
13	Dr. Annamma John	Professor and Head Department of Physics, and Convener RPEC.		
14	Dr Suboj Babykutty	Assistant Professor, Department of Zoology		
15	Dr Suju C Joseph	Head and Assistant Professor, Department of Chemistry		

16	Fr Dr Gigi Thomas	Dean of Studies and Head of the Department of Mathematics			
17	Dr Suja Mathai	Assistant Professor, Department of Chemistry	College Council Nominees		
18	Mr Sumesh S.S.	Assistant Professor, Department of Mathematics			
19	Dr Beenamole T	Librarian (UGC), Mar Ivanios College	Senior administrative officers		
20	Mr Shajimon . G	Junior Superintendent, Mar Ivanios College			
21	Ms Navami M. R.	I Year, MA English, Mar Ivanios College	Nominee from student community		
22	Dr. Victoria P. K.	Assistant Professor, Department of Botany	Coordinator		

**INTERNAL QUALITY ASSURANCE CELL (IQAC),
MAR IVANIOS COLLEGE (AUTONOMOUS)**

IQAC MEETING 2022-2023

Meeting of IQAC/FQC members held at 3.00PM on 20th June 2022

AGENDA:

1. Briefing of recent IQAC Initiatives –
 - AQAR Submission – 2020-21
 - SSR 2024 Preparation – Faculty Quality Circles and their activities.
 - New manual SSR
 - Criteria wise discussion
 - Any other item permitted by the Chairperson

MINUTES

- A meeting of the IQAC was held at 3.00pm on 20.6.2022. The meeting started with a silent prayer and was presided over by the Principal.
- The IQAC Coordinator welcomed the IQAC and FQC members
- The Principal in the introductory remarks mentioned about the successful completion UGC expert team visit and the college got autonomy extension for five more years. The Principal explained about SSR preparation for the 5th cycle of Accreditation, NEP 2020
- Rev. Dr. Gigi Thomas, Dean of Studies Academics ,explained about the new manual for SSR
- Criteria wise discussion was held regarding the qualitative improvement of the College

Major suggestions

- Should increase the number of participants for add on course
- Updation of questionnaire for curricular feedback
- For the maximum of students participation in field projects and internships -for first year UG students should include field project on environmental studies and promote maximum second year UG students for internships
- Should Strengthen mentoring system
- Academic support from the Alumni may be received
- Updation of Research profile Vidwan
- Continue training programmes for administrative staff
- Grant seed money for the faculty members

ACTION TAKEN REPORT

1. Implemented field project for first year UG students
2. Constituted Expert Research Advisory Body

IQAC COORDINATOR



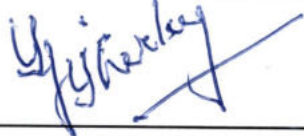

INTERNAL QUALITY ASSURANCE CELL (IQAC)





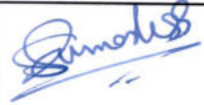


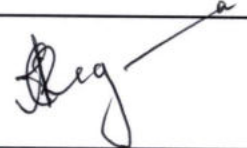
MAR IVANIOS COLLEGE (AUTONOMOUS)


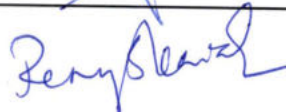

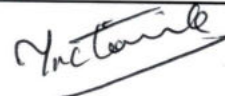
2021-2023

(Constituted as per UGC Guidelines 2018)

IQAC Meeting held on 20th June 2022, Conference Room at 3:00 pm

Sl.No.	Name	Designation	Category	Signature
1	Dr. Jijimon K Thomas	Principal, Mar Ivanios College & Professor, Department of Physics	Chairperson	
2	Rev.Fr.Joshua Kochuvilayil	Bursar, Mar Ivanios College and Warden, St. Thomas Hostel for boys	Management Nominee	
3	Rev Fr Soji M	Associate Bursar, Mar Ivanios College		
4	Dr Shirley Stewart	Vice-Principal and Associate Professor, Department of English	Teacher representatives	
5	Rev.Fr. Geevarghese Valiayachangaveettil	Assistant Professor and Head, Department of Syriac		
6	Dr. Manju K. G.	Controller of Examinations and Assistant Professor, Department of Zoology		
7	Dr. Annamma John	Professor and Head Department of Physics, and Convener RPEC.		

8	Dr Suboj Babykutty	Assistant Professor, Department of Zoology		
9	Dr Suju C Joseph	Head and Assistant Professor, Department of Chemistry		
10	Fr Dr Gigi Thomas	Dean of Studies and Head of the Department of Mathematics		
11	Dr Suja Mathai	Assistant Professor, Department of Chemistry	College Council Nominees	
12	Mr Sumesh S.S.	Assistant Professor, Department of Mathematics		
13	Dr Beenamole T	Librarian (UGC), Mar Ivanios College	Senior administrative officers	
14	Mr Saji Thomas	Junior Superintendent, Mar Ivanios College		
15	Dr Sonia Mol Joseph	Assistant Professor, Department of Chemistry	Criteria 1 Coordinator	
16	Dr Regina Sibi Cleetus	Assistant Professor, Department of Commerce	Criteria 2 Coordinator	

16	Dr S R Sanjeev	Assistant Professor, Department of Journalism & Mas Communication	Criteria 4 Coordinator	
17	Dr Reny Skaria	Assistant Professor, Department of English	Criteria 5 Coordinator	
189	Dr Bindu Alex	Assistant Professor, Department of Botany	Criteria 6 Coordinator	
20	Dr. Victoria P. K.	Assistant Professor, Department of Botany	IQAC Coordinator	

Minutes of the meeting of Criterion 1 held on 22-06-2022 at 3:30 PM in board room

A meeting of FQC –Criterion 1 was held on 22nd June 2022. With regard to the upcoming SSR preparations in 2024, following suggestions/ opinions were addressed by the members

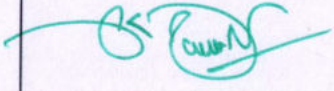
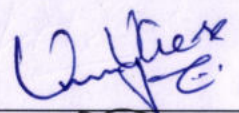

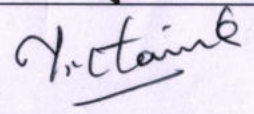
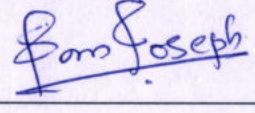
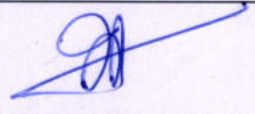
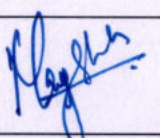
1. Certificate courses and Value added courses for transferable and life skills should be increased in number. Student enrolment has to be enhanced. New suggestions.
2. Make sure that all students during this academic year undertake field project/student project/ internship.
3. Feedback for design and review of syllabus by students, teachers, employers, alumni is mandatory.

Action taken report

1. Students of all departments from 2020 admission onwards have gone for a one day field trip as part of their environmental studies course.
2. A google form was prepared to collect the feed back by Criterion coordinator Dr Sonia mol Joseph and circulated among students, teachers, employers, alumni etc
3. New certificate courses were introduced in various departments

INTERNAL QUALITY ASSURANCE CELL (IQAC)
Faculty Quality Circle
MAR IVANIOS COLLEGE (AUTONOMOUS)
2021-2023

FQC Meeting held on 22 June 2022, Coference Room at 03:30 pm

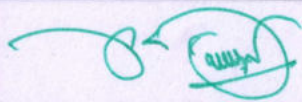
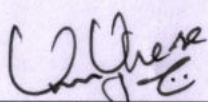

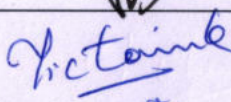
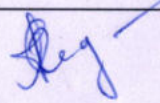
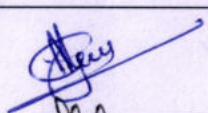
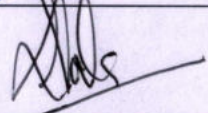



Sl.No.	Name	Designation	Signature
1	Dr. Jijimon K Thomas	Principal, Mar Ivanios College & Professor, Department of Physics	
2	Dr Shirley Stewart	Vice-Principal and Associate Professor, Department of English	
3	Rev.Fr.Soji Mathew	Bursar, Mar Ivanios College	
4	Rev.Fr. Geevarghese Valiyachangaveettil Fr Vincy Varghese	Administrator, Self Financing	
5	Fr Dr Gigi Thomas	Dean of Studies and Head of the Department of Mathematics	
6	Dr. Victoria P. K.	IQAC Coordinator	
7	Dr Sonia Mol Joseph	Criteria 1 Coordinator	
8	Dr. Daisy Samuel	Criteria 1 Member	
9	Dr. Linda J P	Criteria 1 Member	
10	Dr. John Jacob	Criteria 1 Member	
11	Mr Twinkle A R	Criteria 1 Member	
12	Dr Anto Paul	Criteria 1 Member	
13	Dr Mary Sheeba	Criteria 1 Member	

Minutes of the meeting of Criterion 2 held on 25-06-2022 at 3:30 PM in board room

A meeting of FQC –Criterion 2 was held on 25nd June 2022. With regard to the upcoming SSR preparations in 2024, following suggestions/ opinions were addressed by the members.

1. . Enrolment ratio and Student strength are critical parameters . General as well as reserved seats. Make sure all seats are filled.
2. Student support programmes for slow learners should be enhanced. Department wise strategies needed to cater to such students. If needed incentives may be given for engaging sessions.
3. Our Student teacher ratio to be brought below 20:1. More ad hoc faculty needed.
4. ICT enabled teaching methodology need to be maintained. Eg moodle use.
5. Mentoring scheme to be fully functional and has to involve all students 9. Adherence to teaching plan is necessary.
6. Work diary faculty wise or course wise need to be maintained.
7. .Evaluation of programme outcomes and course outcomes. Methodologies to be adopted in concrete.
8. Pass percentage should be above 80%. We may think of SAY exam during semester 5/6. One time special exam. Identify the students in S5 who failed in at least one course in S1 to S4. Special training may be given before they appear for improvement/reappearance.

INTERNAL QUALITY ASSURANCE CELL (IQAC)**Faculty Quality Circle****MAR IVANIOS COLLEGE (AUTONOMOUS)****2021-2023****FQC Meeting held on 25 June 2022, Conference Room at 03:30 pm**

Sl.No.	Name	Designation	Signature
1	Dr. Jijimon K Thomas	Principal, Mar Ivanios College & Professor, Department of Physics	
2	Dr Shirley Stewart	Vice-Principal and Associate Professor, Department of English	
3	Rev.Fr.Soji Mathew	Bursar, Mar Ivanios College	
4	Rev.Fr. Geevarghese Valiyachangaveetil Fr Vincy Varghese	Administrator, Self Financing	
5	Fr Dr Gigi Thomas	Dean of Studies and Head of the Department of Mathematics	
6	Dr. Victoria P. K.	IQAC Coordinator	
7	Lt. Dr Regina Sibi Cleetus (Convener)	Criteria 2 Coordinator	
8	Dr. Meera George	Criteria 2 Member	
9	Dr. M. Kala	Criteria 2 Member	
10	Ms. Rani Alex	Criteria 2 Member	
11	Dr. Lini N	Criteria 2 Member	
12	Dr. Suja Mathai	Criteria 2 Member	
13	Ms. Sheeja George	Criteria 2 Member	
14	Dr Neeratha C K	Criteria 2 Member	

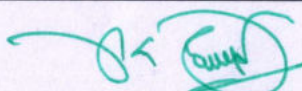
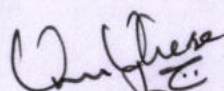

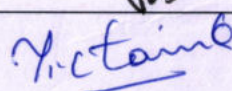
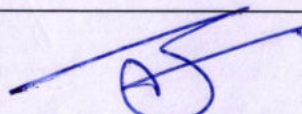
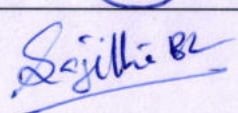
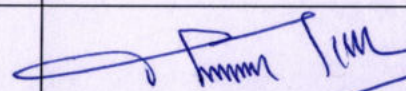
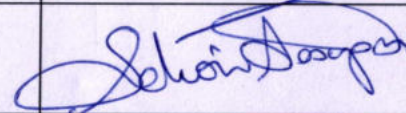
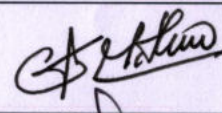
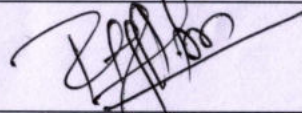
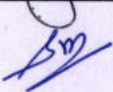
Minutes of the meeting of Criterion 3 held on 26-06-2022 at 3:30 PM in board room

A meeting of FQC –Criterion 3 was held on 26nd June 2022. With regard to the upcoming SSR preparations in 2024, following suggestions/ opinions were addressed by the members.

1. Research enhancement measures as decided by RAC to be implemented esp workshop on academic writing, project preparation etc.
2. Eligible teachers should obtain research guide ship. About 15-20 more teachers in research departments are eligible.
3. . Plagiarism check software needed to be purchased. Since one license may allow up to 5 users, we can purchase in collaboration with like minded institutions.
4. Consultancy and corporate training are weak areas. Measures should be taken to strengthen these areas Currently NSS and NCC students participate in extension and community service. But all students from all classes should be involved.
5. Purchase of books to library. Amount currently spent is much less compared to many other top colleges.
6. An IT policy has to be framed this year.
7. Facilities for e-content development are essential. Faculty should be trained to host SWAYAM courses.

INTERNAL QUALITY ASSURANCE CELL (IQAC)
Faculty Quality Circle
MAR IVANIOS COLLEGE (AUTONOMOUS)
2021-2023

FQC Meeting held on 26 June 2022, Coference Room at 03:30 pm


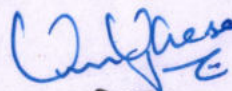

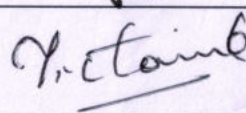
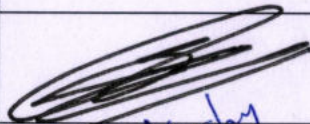
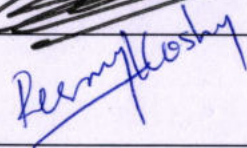
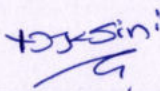
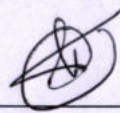
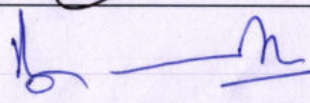
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5	Fr Dr Gigi Thomas	Dean of Studies and Head of the Department of Mathematics	
6	Dr. Victoria P. K.	IQAC Coordinator	
7	Dr Suboj Babykutty (Convener)	Criteria 3 Coordinator	
8	Dr Sajitha B. L	Criteria 3 Member	
9	Ms Meenu Jose	Criteria 3 Member	
10	Dr Jill K Mathew	Criteria 3 Member	
11	Dr R. Selwin Joseyphus	Criteria 3 Member	
12	Dr Mathew C.T	Criteria 3 Member	
13	Dr Rajesh S	Criteria 3 Member	
14	Dr Sreeja R	Criteria 3 Member	

Minutes of the meeting of Criterion 4 held on 27-06-2022 at 3:30 PM in board room

A meeting of FQC –Criterion 4 was held on 27nd June 2022. With regard to the upcoming SSR preparations in 2024, following suggestions/ opinions were addressed by the members.

1. Renovation of language lab. Members emphasized that enhancement of communication skill is necessary for all students.
2. Renovation of rest room for ladies.

INTERNAL QUALITY ASSURANCE CELL (IQAC)**Faculty Quality Circle****MAR IVANIOS COLLEGE (AUTONOMOUS)****2021-2023****FQC Meeting held on 27 June 2022, Conference Room at 03:30 pm**

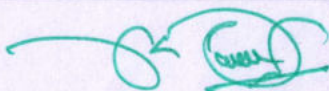
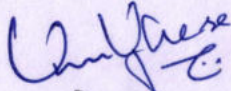
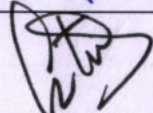
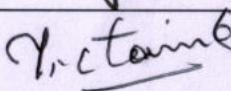
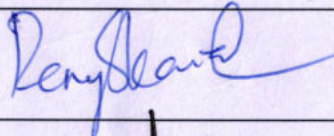
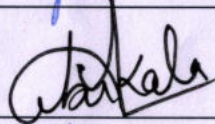
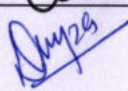
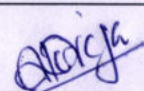
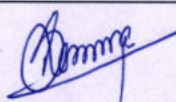
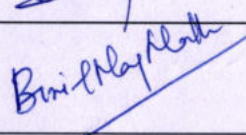

Sl.No.	Name	Designation	Signature
1	Dr. Jijimon K Thomas	Principal, Mar Ivanios College & Professor, Department of Physics	
2	Dr Shirley Stewart	Vice-Principal and Associate Professor, Department of English	
3	Rev.Fr.Soji Mathew	Bursar, Mar Ivanios College	
4	Rev.Fr. Geevarghese Valiyachangaveetil Fr Vincy Varghese	Administrator, Self Financing	
5	Fr Dr Gigi Thomas	Dean of Studies and Head of the Department of Mathematics	
6	Dr. Victoria P. K.	IQAC Coordinator	
7	Dr S .R Sanjeev (Convener)	Criteria 4 Coordinator	
8	Dr Lija L Raju	Criteria 4 Member	
9	Mr Toji Varghese T	Criteria 4 Member	
10	Ms Resmy Sally Koshy	Criteria 4 Member	
11	Dr Mamitha J. S	Criteria 4 Member	
12	Ms Sini M. K	Criteria 4 Member	
13	Dr Sony George	Criteria 4 Member	
14	Dr. Beenamole T	Criteria 4 Member	

Minutes of the meeting of Criterion 5 held on 29-06-2022 at 3:30 PM in board room

A meeting of FQC –Criterion 5 was held on 29nd June 2022. With regard to the upcoming SSR preparations in 2024, following suggestions/ opinions were addressed by the members

1. Number of institutional scholarships need to be enhanced. Give at least 100 scholarships this year.
2. Career and higher education orientation sessions should be arranged by all departments mainly for final year students. Services of students who have gone abroad in recent years also to be utilised.
3. Yoga sessions may be given to all students batch-wise periodically. Also awareness of trends in technology.

INTERNAL QUALITY ASSURANCE CELL (IQAC)**Faculty Quality Circle****MAR IVANIOS COLLEGE (AUTONOMOUS)****2021-2023****FQC Meeting held on 29 June 2022, Conference Room at 03:30 pm**

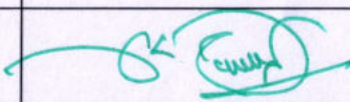
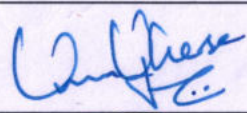

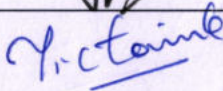
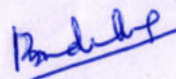
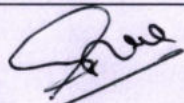
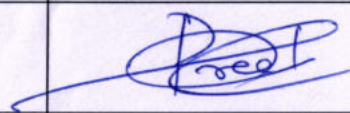

Sl.No.	Name	Designation	Signature
1	Dr. Jijimon K Thomas	Principal, Mar Ivanios College & Professor, Department of Physics	
2	Dr Shirley Stewart	Vice-Principal and Associate Professor, Department of English	
3	Rev.Fr.Soji Mathew	Bursar, Mar Ivanios College	
4	Rev.Fr. Geevarghese Valiyachangaveetil Fr Vincy Varghese	Administrator, Self Financing	
5	Fr Dr Gigi Thomas	Dean of Studies and Head of the Department of Mathematics	
6	Dr. Victoria P. K.	IQAC Coordinator	
7	Ms Reny Skaria (Convener)	Criteria 5 Coordinator	
8	Dr Anbukala K. S	Criteria 5 Member	
9	Ms Deepamol Thomas	Criteria 5 Member	
10	Dr Divya Johnson	Criteria 5 Member	
11	Ms Soumya M Raj	Criteria 5 Member	
12	Ms Binimol Mary Mathew	Criteria 5 Member	
13	Dr Ratheesh R	Criteria 5 Member	
14	Dr Ganesh S	Criteria 5 Member	

Minutes of the meeting of Criterion 6 held on 30-06-2022 at 3:30 PM in board room

A meeting of FQC –Criterion 6 was held on 30nd June 2022. With regard to the upcoming SSR preparations in 2024, following suggestions/ opinions were addressed by the members

1. Internal audit is a necessity. For PTA and other funds also audit should be done and audit report should be collected.
2. ISO certification, any other quality framework ?
3. It was decided to conduct Administrative and Academic Audit by external experts.

INTERNAL QUALITY ASSURANCE CELL (IQAC)**Faculty Quality Circle****MAR IVANIOS COLLEGE (AUTONOMOUS)****2021-2023****FQC Meeting held on 30 June 2022, Coference Room at 03:30 pm**




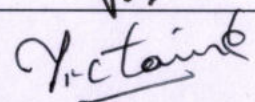

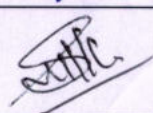

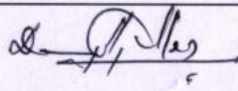
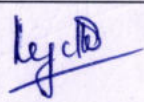

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2	Dr Shirley Stewart	Vice-Principal and Associate Professor, Department of English	
3	Rev.Fr.Soji Mathew	Bursar, Mar Ivanios College	
4	Rev.Fr. Geevarghese Valiyachangaveetil Fr Vinay Varghese	Administrator, Self Financing	
5	Fr Dr Gigi Thomas	Dean of Studies and Head of the Department of Mathematics	
6	Dr. Victoria P. K.	IQAC Coordinator	
7	Dr Bindu Alex (Convener)	Criteria 6 Coordinator	
8	Ms Tiji Thomas	Criteria 6 Member	
9	Dr K C Bright	Criteria 6 Member	
10	Dr Sarin Thomas	Criteria 6 Member	
11	Ms Preethamol M. K.	Criteria 6 Member	
12	Mr Sumesh S S	Criteria 6 Member	
13	Rev Fr Soji Mathew	Criteria 6 Member	
14	Dr Anusha Edwin	Criteria 6 Member	

Minutes of the meeting of Criterion 7 held on 01-07-2022 at 3:30 PM in board room

A meeting of FQC –Criterion 7 was held on 1stnd July 2022. With regard to the upcoming SSR preparations in 2024, following suggestions/ opinions were addressed by the members

1. Solar energy, biogas plant, wheeling to the grid, sensor based energy conservation are all weak areas.
2. Solid, liquid, e-waste management, water recycling need to be enhanced.
3. Green, energy, environment audit to be conducted this year.

INTERNAL QUALITY ASSURANCE CELL (IQAC)**Faculty Quality Circle****MAR IVANIOS COLLEGE (AUTONOMOUS)****2021-2023****FQC Meeting held on 1st July 2022, Conference Room at 03:30 pm**

Sl.No.	Name	Designation	Signature
1	Dr. Jijimon K Thomas	Principal, Mar Ivanios College & Professor, Department of Physics	
2	Dr Shirley Stewart	Vice-Principal and Associate Professor, Department of English	
3	Rev.Fr.Soji Mathew	Bursar, Mar Ivanios College	
4	Rev.Fr. Geevarghese Valiyachangaveetil Fr Vincy Varghese	Administrator, Self Financing	
5	Fr Dr Gigi Thomas	Dean of Studies and Head of the Department of Mathematics	
6	Dr. Victoria P. K.	IQAC Coordinator	
7	Dr Suju C Joseph (Convener)	Criteria 7 Coordinator	
8	Dr Susan Kurian	Criteria 7 Member	
9	Dr Suju Skaria C	Criteria 7 Member	
10	Dr Deepthy Alex	Criteria 7 Member	
11	Dr Rejitha L R	Criteria 7 Member	
12	Ms Anju Mary George	Criteria 7 Member	
13	Dr Leenaraj D.R	Criteria 7 Member	
14	Dr Rakesh R	Criteria 7 Member	

**INTERNAL QUALITY ASSURANCE CELL (IQAC),
MAR IVANIOS COLLEGE (AUTONOMOUS)**

IQAC MEETING 2021-2022

Meeting of IQAC members held at 4.00PM on 26th October 2022

AGENDA:

1. Briefing of recent IQAC Initiatives –
 - AQAR Submission – AQAR Submitted for 2019-20. Getting ready for AQAR 2020-21.
 - NIRF Participation and progress analysis
 - SSR 2024 Preparation – Faculty Quality Circles and their activities.
 - Diploma/Certificate Courses - 27 courses and their status.
 - PARAMARSH Scheme- Mentee colleges and the status of mentoring.
 - Proposed Internship for UG/PG programmes-
 - Career and Placement Activities
 - Special Legal/Academic Talks on the 'Constitution of India' and 'Anti Ragging Laws'.
 - Celebration of International Day for people with disabilities.
 - Revision of Research Policy
 - Examination Reforms- Barcoding
 - Establishment of Mar Ivanios Centre for Professional Studies and Industry Linkage.
 - Faculty Career Advancement Promotions
2. Discussion of Qualitative Improvement of the college based on NAAC criteria as reported by the FQCs
3. Any other item permitted by the Chairperson

MINUTES

- A meeting of the IQAC was held at 4.00pm on 15.12.2021. The meeting started with a silent prayer and was presided over by the Principal.
- The IQAC Coordinator welcomed the IQAC members
- The Principal in the introductory remarks explained about the, FQC and NAAC accreditation
- Rev. Dr. Gigi Thomas, Dean of Studies Academics ,explained about NIRF ranking and mark distribution
- Fruitful discussion was held regarding the qualitative improvement of the College based on NAAC Criteria as reported by the FQC

Major suggestions

- Should include interactive sessions (Mock interview, quiz, debates etc) to improve the communicative skills of the students
- Drastic changes should not be done for Continuous evaluation
- Entrance test can be implemented for admission process
- Immediately initiate the process of launching research journal
- Constitute Expert Research Advisory Body
- Preparation of Road Map for research activities
- Establish a well-equipped computer lab which is also could be used for public online examinations
- Approach Alumni and retired teachers to raise the fund for institutional scholarships, endowments and financial assistance
- Need of a Health centre and a Day care centre in Vidya Nagar
- Elevators in the main block
- Proper use of renewable energy (Solar panel and rain water harvesting)
- Select 2 or 3 best practices and focus on it

The meeting ended at 7.00pm

ACTION TAKEN REPORT

1. Constituted the Editorial board for the Research Journal and framed the guidelines for the same
2. Alumni contributed an amount of Rs. 115000/- towards Covid care Scheme of Covid care cell for supporting the students
3. Started the construction of lift in the main block
4. Completed data collection for AQAR 2020- '21

IQAC COORDINATOR




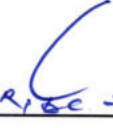
INTERNAL QUALITY ASSURANCE CELL (IQAC)



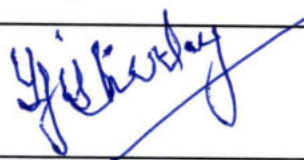

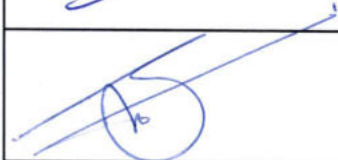
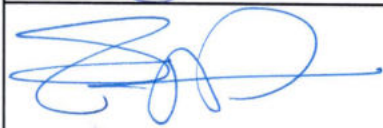

MAR IVANIOS COLLEGE (AUTONOMOUS)





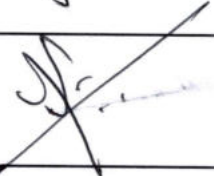
2021-2023

(Constituted as per UGC Guidelines 2018)

IQAC Meeting held on 26th October 2022, Coference Room at 03:30 pm

Sl.No.	Name	Designation	Category	Signature
1	Dr. Jijimon K Thomas	Principal, Mar Ivanios College & Professor, Department of Physics	Chairperson	
2	Prof Dr Gabriel Simon Thattil	Professor and Dean of Studies, Department of Commerce, University of Kerala	IQAC Director, University of Kerala	
3	Shri Rajeev O. N. V	Former Director, KITTS and noted lyricist/singer	Nominee from Alumni	
4	Mr Cyriac Joseph	Business Entrepreneur	Nominee from Local Society	
5	Dr Biju Jacob IA&AS	Principal Accountant General (Audit-II), Kerala	Nominee from Employers	
6	Mr Josh Kuriakose	Industrialist	Nominee from Industrialists	

7	Dr Gladston Raj S	Associate Professor, Government College, Nedumangadu	Nominee from Stake holders (Parent)	
8	Rev.Fr.Soji Mathew	Bursar, Mar Ivanios College and Warden, St. Thomas Hostel for boys & Assistant Professor and Head, Department of French	Management Nominee	
9	Dr Shirley Stewart	Vice-Principal and Associate Professor, Department of English	Teacher representatives	
10	Rev.Fr. Geevarghese Valiayachangaveettil	Administrator, Self Financing & Assistant Professor and Head, Department of Syriac		
11	Dr. Manju K. G.	Controller of Examinations and Assistant Professor, Department of Zoology		
12	Dr. Annamma John	Professor and Head Department of Physics, and Convener RPEC.		
13	Dr Suboj Babykutty	Assistant Professor, Department of Zoology		
14	Dr Suju C Joseph	Head and Assistant Professor, Department of Chemistry		
15	Fr Dr Gigi Thomas	Dean of Studies and Head of the Department of Mathematics		

16	Dr Suja Mathai	Assistant Professor, Department of Chemistry	College Council Nominees	
17	Mr Sumesh S.S.	Assistant Professor, Department of Mathematics		
18	Dr Beenamole T	Librarian (UGC), Mar Ivanios College	Senior administrative officers	
19	Mr Saji Thomas	Junior Superintendent, Mar Ivanios College		
20	Dr Sonia Mol Joseph	Assistant Professor, Department of Chemistry	Criteria 1 Coordinator	
21	Lt Dr Regina Sibi Cleetus	Assistant Professor, Department of Commerce	Criteria 2 Coordinator	
22	Dr S R Sanjeev	Assistant Professor, Department of Journalism & Mass Communication	Criteria 4 Coordinator	
23	Dr Reny Skaria	Assistant Professor, Department of English	Criteria 5 Coordinator	
24	Dr Bindu Alex	Assistant Professor, Department of Botany	Criteria 6 Coordinator	

25	Ms Navami M. R.	I Year, MA English, Mar Ivanios College	Nominee from student community	
26	Dr. Victoria P. K.	Assistant Professor, Department of Botany	Coordinator	<i>Victoria</i>

Minutes of the FQC meeting held on 14-03-2023 at 3:15 PM in board room

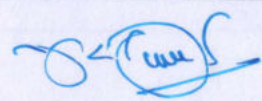
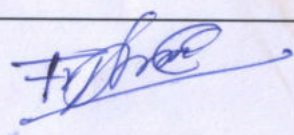
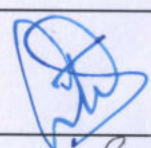
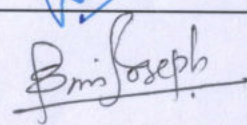

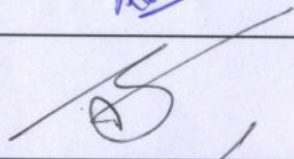
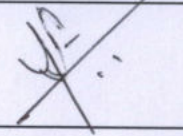
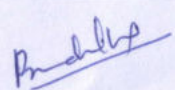
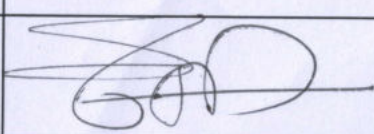
A meeting of FQC was held on 14th March 2023.. Following suggestions/ opinions were addressed by the members

1. Discussions were carried out with regard to the upcoming SSR preparations in 2024.
2. FQC convenors are requested to speed up the data collection for AQAR submission for the pending years 2018-2019, 2021-2022, 2022-23
- 3 With regard to the bench mark published for NAAC assessment, it was decided to give an orientation lecture regarding the bench mark to all the faculties . Dean of studies, Rev Fr Gigi Thomas will be taking the session.
4. IQAC coordinator Dr Victoria P.K thanked Principal Jijimon K Thomas and Dean of studies for guiding her to coordinate the initiatives of IQAC in the academic year.

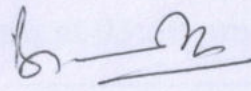
The meeting came to an end by 4:30 PM

INTERNAL QUALITY ASSURANCE CELL (IQAC)
Faculty Quality Circle
MAR IVANIOS COLLEGE (AUTONOMOUS)
2021-2023

FQC Meeting held on 14th March 2023, Conference Room at 03:30 pm

Sl.No.	Name	Designation	Signature
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12	Dr Suju C Joseph	Criteria 7 Coordinator	

FQC Meeting held on 14th March 2023, Coference Room at 03:30 pm

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14	Dr. Victoria P. K.	IQAC Coordinator	