

**INTERNAL QUALITY ASSURANCE CELL**  
**MAR IVANIOS COLLEGE (AUTONOMOUS)**

**The IQAC FQC Criteria 4 Meeting held at 02:30pm on 03.03.2020 in the  
Conference Hall discussed the following matters in detail**

**AGENDA**

1. Welcoming the newly formed FQC-IQAC Criteria 4 members
2. Presentation of NAAC criteria 4 manual and data entry format for AQAR by Criteria Head
3. Discussion on qualitative improvement methods in criteria 4
4. Allocation of members for AQAR 2018-19 & 2019-20 criteria 4 data collection
3. Any other item permitted by the Chair.

**MEMBERS: IQAC FQC Criteria 4**

<b>Sl No.</b>	<b>Name of Faculty</b>
1.	Dr. Georgee K. I.
2.	Dr. George Mathew
3.	Rev. Fr. Joshua Kochuvilayil
4.	Dr. K Oommachan
5.	Dr. Cherian John
6.	Rev. Fr. Geevarghese Valiayachangaveettil
7.	Rev. Dr. Gigi Thomas
8.	Dr. James T Joseph
9.	Dr. N. Vipin Chandran
10.	Dr. P I Paul
11.	Dr. Jessy Thomas
12.	Dr. Shirly Stewart
13.	Mrs. Suma P Oommen
14.	Mr. Sabu E.G
15.	Dr. P. K. Victoria
16.	Dr. Beenamol T
17.	Mr. Shajimon G
18.	Ms. Julie George

19.	Dr. Jijimon K Thomas
20.	Dr S .R Sanjeev (Convener)
21.	Ms Lija L Raju
22.	Mr Toji Varghese T
23.	Ms Resmy Sally Koshy
24.	Ms Mamitha J. S
25.	Ms Sini M. K
26.	Dr Sony George
27.	Dr. Beenamole T

## **MINUTES**

1. The IQAC meeting started with a silent prayer. The list of members attended the meeting is attached. IQAC coordinator welcomed the newly formed FQC Criteria 4 members to the meeting.
2. Criteria 4 Head Dr S .R Sanjeev presented the NAAC Criteria 4 manual and data entry format for AQAR to the members.
3. Discussion on qualitative improvement methods in criteria 4 was made. The need for conducting an Infrastructure & Library Audit and a comprehensive report preparation was suggested by the group during the discussions.
4. The need for expansion of science labs and computer labs was put forward by the committee..
5. The Criteria 4 team was asked to start data collection for AQAR 2018-2019 and AQAR 2019-2020.

## **ACTION TAKEN REPORT**

1. Criteria team formed data collection groups and circulated Google forms among faculty members of the college.
2. Recommendations of the Criteria team was submitted to IQAC by the IQAC FQC Criteria 4 team

**IQAC COORDINATOR**

03.03.2020