

INTERNAL QUALITY ASSURANCE CELL
MAR IVANIOS COLLEGE (AUTONOMOUS)

**The IQAC FQC Criteria 2 Meeting held at 02:30pm on 26.02.2020 in the
Conference Hall discussed the following matters in detail**

AGENDA

1. Welcoming the newly formed FQC-IQAC Criteria 2 members
2. Presentation of NAAC criteria 2 manual and data entry format for AQAR by Criteria Head
3. Discussion on qualitative improvement methods in criteria 2
4. Allocation of members for AQAR 2018-19 & 2019-20 criteria 2 data collection
3. Any other item permitted by the Chair.

INTERNAL MEMBERS: IQAC FQC Criteria 2

Sl No.	Name of Faculty
1.	Dr. Georgee K. I.
2.	Dr. George Mathew
3.	Rev. Fr. Joshua Kochuvilayil
4.	Dr. K Oommachan
5.	Dr. Cherian John
6.	Rev. Fr. Geevarghese Valiayachangaveettil
7.	Rev. Dr. Gigi Thomas
8.	Dr. James T Joseph
9.	Dr. N. Vipin Chandran
10.	Dr. P I Paul
11.	Dr. Jessy Thomas
12.	Dr. Shirly Stewart
13.	Mrs. Suma P Oommen
14.	Mr. Sabu E.G
15.	Dr. P. K. Victoria
16.	Dr. Beenamol T
17.	Mr. Shajimon G
18.	Ms. Julie George

19.	Dr. Jijimon K Thomas
20.	Lt. Dr Regina Sibi Cleetus (Convener)
21.	Dr. Meera George
22.	Dr. M. Kala
23.	Ms. Rani Alex
24.	Dr. Lini N
25.	Dr. Suja Mathai
26.	Ms. Sheeja George

MINUTES

1. The IQAC meeting started with a silent prayer. The list of members attended the meeting is attached. IQAC coordinator welcomed the newly formed FQC Criteria 2 members to the meeting.
2. Criteria 2 Head Lt. Dr Regina Sibi Cleetus presented the NAAC Criteria 2 manual and data entry format for AQAR to the members.
3. Discussion on qualitative improvement methods in criteria 2 was made. The need for conducting a study about the applications received for Degree and PG courses was highlighted during the discussion to promote quality initiatives in admission process.
4. Steps for improving the basic English language proficiency of students was emphasized by the criteria members. Arrangement of remedial classes can thus be arranged at the start of the students
5. The Criteria 2 team was asked to start data collection for AQAR 2018-2019 and AQAR 2019-2020.

ACTION TAKEN REPORT

1. Criteria team formed data collection groups and circulated Google forms among faculty members of the college.
2. Recommendations of the Criteria team was submitted to IQAC by the IQAC FQC Criteria 2 team

IQAC COORDINATOR

26.02.2020