

INTERNAL QUALITY ASSURANCE CELL
MAR IVANIOS COLLEGE (AUTONOMOUS)

**The IQAC FQC Criteria 1 Meeting held at 02:30pm on 24.02.2020 in the
Conference Hall discussed the following matters in detail**

AGENDA

1. Welcoming the newly formed FQC-IQAC Criteria 1 members
2. Presentation of NAAC criteria 1 manual and data entry format for AQAR by Criteria Head
3. Discussion on qualitative improvement methods in criteria 1
4. Allocation of members for AQAR 2018-19 & 2019-20 criteria 1 data collection
3. Any other item permitted by the Chair.

MEMBERS: IQAC FQC Criteria 1

| Sl No. | Name of Faculty |
|---------------|---|
| 1. | Dr. Georgee K. I. |
| 2. | Dr. George Mathew |
| 3. | Rev. Fr. Joshua Kochuvilayil |
| 4. | Dr. K Oommachan |
| 5. | Dr. Cherian John |
| 6. | Rev. Fr. Geevarghese Valiayachangaveettil |
| 7. | Rev. Dr. Gigi Thomas |
| 8. | Dr. James T Joseph |
| 9. | Dr. N. Vipin Chandran |
| 10. | Dr. P I Paul |
| 11. | Dr. Jessy Thomas |
| 12. | Dr. Shirley Stewart |
| 13. | Mrs. Suma P Oommen |
| 14. | Mr. Sabu E.G |
| 15. | Dr. P. K. Victoria |
| 16. | Dr. Beenamol T |
| 17. | Mr. Shajimon G |
| 18. | Ms. Julie George |

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| 19. | Dr. Jijimon K Thomas |
| 20. | Dr Manju K G (Convener) |
| 21. | Dr. Sonia Mol Joseph |
| 22. | Dr. Daisy Samuel |
| 23. | Dr. Sajeesh T |
| 24. | Dr. Linda J P |
| 25. | Dr. John Jacob |

MINUTES

1. The IQAC meeting started with a silent prayer. The list of members attended the meeting is attached. IQAC coordinator welcomed the newly formed FQC Criteria 1 members to the meeting.
2. Criteria 1 Head Dr Manju K G presented the NAAC Criteria 1 manual and data entry format for AQAR to the members.
3. Discussion on qualitative improvement methods in criteria 1 was made. The need for experienced external experts during syllabus revision was highlighted during the discussion to promote skill development and entrepreneurship.
4. As recommended in the IQAC FQC meeting, the IQAC coordinator asked the members to initiate more certificate courses in the next academic year.
5. The Criteria 1 team was asked to start data collection for AQAR 2018-2019 and AQAR 2019-2020.

ACTION TAKEN REPORT

1. Criteria team formed data collection groups and circulated Google forms among faculty members of the college.
2. Recommendations of the Criteria team was submitted to IQAC by the IQAC FQC Criteria 1 team

IQAC COORDINATOR

24.02.2020