

MINUTES OF THE IQAC –FQC CRITERION 6 MEETING HELD ON 20TH JUNE 2023

The meeting of FQC- Criterion 6 started at 2:30 PM on 20.06.2023 with a silent prayer . Dr. Deepthy Alex, IQAC coordinator delivered the welcome address.The meeting was chaired by the Principal, Dr Victoria P.K.. Fr Gigi, Dean of studies detailed the various questions /bench marks regarding criterion 1 and action plans need to be under taken. Each member was assigned with one question under this criterion for data collection . Major discussion/ opinions/decisions raised were as follows

- Criterion 6.1.1 and 6.2.1 Dr Preethamol and Dr Shinu Asmi
- Criterion 6.2.2- Dr Anusha Edwin
- Criterion 6.3.1- Dr Tiji and Dr Neena Kishore
- Criterion 6.3.2- Dr K C Bright
- Criterion 6.3.3- Dr Jiffin Sam
- Criterion 6.4.1 and 6.4.2- Dr Sarin & Dr Anitha K.L
- Criterion 6.4.3- Dr Krishnamoorthy
- Criterion 6.5.1 & 6.5.2- Dr Sumesh & Ms Aleena Mariam
- Criterion 6.5.3- Dr Bindu Alex

It was decided to conduct an internal audit in all departments by the end of August 2023. A short presentation of the Department is advised. Dean of studies, Rev Fr Gigi assigned 6.2.2 inchargers to take up the possibility of implementing e-governance in fee collection from this year onwards.

Excel files required for data collection will be shared by IQAC. It was decided to give a time span of 1 month for each for collecting the assigned data.

Dr Bindu Alex delivered the vote of the thanks.The meeting came to an end at 4 PM.