# MAR IVANIOS COLLEGE, TRIVANDRUM (AUTONOMOUS) The Annual Quality Assurance Report (AQAR) of the IQAC 2014-15

	Part – A
AQAR for the year	2014-15
I. Details of the Institution	on
1.1 Name of the Institution	MAR IVANIOS COLLEGE
1.2 Address Line 1	MAR IVANIOS VIDYA NAGAR
Address Line 2	NALANCHIRA P.O
City/Town	TRIVANDRUM
State	KERALA
Pin Code	695 015
Institution e-mail address	info@mic.ac.in
Contact Nos.	0471-2531053
Name of the Head of the Institution	ion: REV. DR. GIGI THOMAS
Tel. No. with STD Code:	0471 2530023
Mobile:	+91 9496376066

Nan	ne of the IQ	QAC Co-ordi	nator:	Dr. GEORGE MATHEW				
Moł	oile:		+	+91 9447056445				
IQA	AC e-mail a	address:	ic	iqac@mic.ac.in				
1.3 NAAC Track ID (For ex. MHCOGN 18879)								
		OR						
1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)								
1.5 Website address:       College: www.mic.ac.in, www.marivanios.ac.in         IQAC: www.mic.ac.in/iqac; www.miciqac.com								
Web-link of the AQAR: http://www.miciqac.com/aqar.html								
1.6 Accreditation Details								
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period		
	1	1 <sup>st</sup> Cycle	Accredited	-	1999	1999-2004		
	2	2 <sup>nd</sup> Cycle	А	85.2	2005	2005-2010		
	3	3 <sup>rd</sup> Cycle	А	3.11	2011	2011-2016		

1.7 Date of Establishment of IQAC :

4

4<sup>th</sup> Cycle

DD/MM/YYYY

01/06/2001

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i.	AQAR	2011-2012	submitted on	02/08/2014
ii.	AQAR	2012-2013	submitted on	02/08/2014
iii.	AQAR	2013-2014	submitted on	02/05/2015
iv.	AQAR	2014-2015	submitted on	08/04/2016

1.9 Institutional Status

University	State X Central X Deemed X Private X
Affiliated College	Yes 🖌 No 🗌
Constituent College	Yes No 🖌
Autonomous college of UGC	Yes 🖌 No
Regulatory Agency approved Insti	tution Yes No X
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	n 🖌 Men 🗌 Women 🗌
Urban	Rural Tribal
Financial Status Grant-in-a	
Grant-in-aic	I + Self Financing ✓ Totally Self-financing
1.10 Type of Faculty/Programme	
Arts 🖌 Science	Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering	
(Speen))	Voc in Tourism, B.Voc in Software Development, asters in Travel and Tourism Management.
1.11 Name of the Affiliating Universi	ty (for the Colleges) KERALA UNIVERSITY
1.12 Special status conferred by Central Autonomy by State/Central C	ral/ State Government UGC/CSIR/DST/DBT/ICMR etc Govt. / University
University with Potential for Exc	ellence UGC-CPE

DST Star Scheme	✓	UGC-CE				
UGC-Special Assistance Programme		DST-FIST	✓			
UGC-Innovative PG programmes		Any other (Specify	) Kaushal			
UGC-COP Programmes						
2. IQAC Composition and Activ	<u>vities</u>					
2.1 No. of Teachers	17					
2.2 No. of Administrative/Technical staff	1					
2.3 No. of students	2					
LEGE	4					
<ul><li>2.4 No. of Management representatives</li><li>2.5 No. of Alumni</li><li>2.6 No. of any other stakeholder and community representatives</li></ul>	2 10 NIL					
2.7 No. of Employers/ Industrialists	NIL					
<ul><li>2.8 No. of other External Experts</li><li>2.9 Total No. of members</li></ul>	3					
2.10 No. of IQAC meetings held	6					
2.11 No. of meetings with various stakeholders: Faculty: 2 Students: 2						
Non-Teaching Staff: NIL A	lumni: NIL	Others: NI	-			
2.12 Has IQAC received any funding from UGC during the year? Yes						
If yes, mention the amount Rs.3	3,00,000/- (210	2-17)				
2.13 Seminars and Conferences (only quality related)						

Mar Ivanios College (Autonomous) AQAR 2014-15

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.		International		National		State		Institution Level	5
				-		-			
(ii) Then	nes	Autonomy; E	-Lear	ning; Role o	f the I	QAC; ICI	<sup>-</sup> enat	led teaching	

2.14 Significant Activities and contributions made by IQAC

Formulated guidelines for various administrative practices, designed feedback forms and conducted feedback on curriculum (Please see <u>website</u> for details)

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

	Plan of Action	Achievements
•	Prepare guidelines for benchmarking	Was able to fulfil the plan for the year.
•	Prepare and get approval for feedback	RI
	forms, and conduct feedback from various	GA
	stakeholders	20/21
•	Create a website and upload all details	LIBER
•	Conduct evaluation of teachers by students	PIN
•	Have sessions on quality enhancement for	
	teachers	
•	Implement College IMS	
•	Create official email IDs for all staff	
	(@mic.ac.in)	
	ttach the Academic Calendar of the year as A	

2.15 Whether the AQAR was placed in statutory body Yes No Management Syndicate Any other body Provide the details of the action taken
The AQAR for 2014-15 was placed before the Academic Council.
Instructions were passed on to various sections to ensure the implementation of the action plan of the IQAC.

# Criterion – I

# I. Curricular Aspects

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	6	NIL	NIL	NA
PG	8	NIL	NIL	NIL
UG	10	2	2	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	25	2	2	0
Interdisciplinary	NIL 2	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

#### 1.1 Details about Academic Programmes

# 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (ii) Pattern of programmes:

vPattern vos	Number of programmes
Semester	29 (UG & PG)
Trimester	NIL
Annual	NIL

# 1.3 Feedback from stakeholders\* Alumni Parents Employers Students ✓ (On all aspects) Mode of feedback : Online ✓ Manual Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus revised for all courses up to a maximum of 20% of the course content; anomalies corrected

#### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

- UGC B.Voc courses in Tourism and Software Development started in 2014-15;
- Self-financing Wing set up at a cost of Rs.100,00,000/-

# Criterion – II

# 2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	Asst. Professors	Associate Professors	Professors	Others
permanent faculty	87	39	47	NIL	NIL

46

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associa	ite	Profes	sors	Others		Total	
Profes	sors	Profess	ors						
R	V	R	V	R	V	R	V	R	V
0	2								

2.4 No. of Guest and Visiting faculty and Temporary faculty Guest: 10

In FDP vacancy: 2

2.5 Faculty participation in	conferences and symposia:

			151
No. of Faculty	International level	National level	State level
Attended	6	24	3
Presented papers	6	21	3
Resource Persons	VER	VOS2 LIBERABIT	5
		Est 1040	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Micro scale experiments in UG level practicals (Chemistry)
- Use of smart boards at UG level
- Testing the aptitude for reporting through structured exercises (Dept of Journalism)
- Presentations by students in assigned topics (Dept of Journalism).
- Media quiz conducted by senior students with junior students as participants (Dept of Journalism).
- 'Third Eye' a debate forum (Dept of Journalism).
- Practical training in News Paper productions and video production (Dept of Journalism).
- Online Tests (English)
- 15 PG English students took the subject related IGNOU Certificate in Teaching of English to earn an additional degree along with their M.A
- Shadow teaching sessions undertaken at the UG and PG levels (English)

2.7 Total No. of actual teaching days during 2014-15

191

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)
- 2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop
- 2.10 Average percentage of attendance of students

UG: 87%	
PG: 97%	

2.11Course/ Programme wise distribution of pass percentage:

Title of the	Total no. of		Division						
Programme students		E (AUTOA)							
i i ogrannine	appeared	A Grade	B Grade	C Grade	D Grade	E Grade	Pass %		
I Sem BA/BSc/	631	71	164	106	18	01	57.1		
BCom/ BVoc	5			P1					
I Sem PG	131			RI			89.3		

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through student feedback; by organizing sessions on Teaching-Learning

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	5
UGC – Faculty Improvement Programme	1
HRD programmes	NIL
Orientation programmes	3
Faculty exchange programme	NIL
Staff training conducted by the university	2
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	2
Others	NIL

Double valuation

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	37	0	0	0
Technical Staff	1	0	0	0



# Criterion – III

# 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

A Research Promotion Council was established under the IQAC with IQAC members in charge of this criterion co-ordinating this Council. The Council has its Charter of Programmes and Minutes of Meetings. Its main function is promoting the research climate on campus.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		7		
Outlay in Rs. Lakhs		150		

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	14		
Outlay in Rs. Lakhs	3 8/0	24		

#### 3.4 Details on research publications

Elle"	International	National	Others
Peer Reviewed Journals	67	21	10
Non-Peer Reviewed Journals	Nil	Nil	Nil
e-Journals	3VOS LIBERABIT		
Conference proceedings	E121.1949	30	7

3.5 Details on Impact factor of publications:

Range 1-3.8 Average

h-index 6-27

Nos. in SCOPUS

6-30

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

1.9

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned in lakhs	Received
Major projects	3 yrs/ 2014-15	CSIR,UGC,DST	50	36
Minor Projects	2 yrs/ 2014-15	UGC	24	20
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total			74	56

Mar Ivanios College (Autonomous) AQAR 2014-15

3.7 No. of books published i) With ISBN No. 2 Chapters in Edited Books 3									
	,		ISBN No						
3.8 No. of University Depa	artment	s receiv	ving fund	ds from: N.	A			_	
	UGC-	SAP		CAS		DST-FIST			
	DPE					DF	BT Schen	ne/funds	
3.9 For colleges	Auton		✓	CPE [	✓		3T Star S		
							OST, FIST, Kaushal		
3.10 Revenue generated through consultancy NIL									
			EGE	AUTON	0				
3.11 No. of conferences		Leve	el	Internatio	nal	National	State	University	College
organized by the Instit	ution	Numb Spons agenc	soring	1 CSIR, DST, UG	c	_1 UGC			
		AN		600	8	NN NN	I		L1
3.12 No. of faculty served	as expe	erts, cha	airpersor	ns or resour	rce p	ersons	10		
3.13 No. of collaborations		Ir	nternatio	nal 2	Na	tional 2		Any other	
3.14 No. of linkages create	ed durin	g this y	year	0					
3.15 Total budget for resea	arch for	curren	t year in	lakhs :					
From funding agency	60 lal	khs	From M	Managemei	nt of	University	/College	20 lakhs	
Total	80 lak	hs	]						
3.16 No. of patents receiv	ed this	year	Туре	of Patent			Nur	nber	]
			Nationa	1		pplied tranted			
						applied			4
			Internati	ional		branted	0	ne	]
			Comme	rcialised		pplied			
						rantad			1

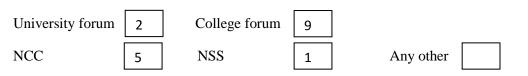
Granted

# 3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year 2014-15

Total	International	National	State	University	Dist	College
3	1	-	2	-	-	-

3.18 No. of faculty from the Institution 42 who are Ph. D. Guides and students registered under them 101, including 31 new registrations in 2014-15 3.19 No. of Ph.D. awarded by faculty from the Institution in 2014-5 15 3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) JRF 3 SRF **Project Fellows** Any other 1 28 5 3.21 No. of students Participated in NSS events: University level State level 100 5 National level International level 2 3.22 No. of students participated in NCC events: VOS University level State level 42 18 National level International level 29 3.23 No. of Awards won in NSS: University level State level National level International level 3.24 No. of Awards won in NCC: University level State level 5 9 National level International level 22

3.25 No. of Extension activities organized



3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- One day trekking camp
- 6 cadets participated in the state R.D. parade on 26<sup>th</sup> January 2016
- Partner in the first cyclethon emphasising the concept of staying fit in the city held on 14<sup>th</sup> Feb 2016

vos

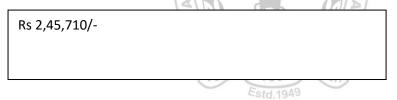
- Participation in National NCC Basketball championship
- Navy youth exchange programme
- Basic leadership camp
- Tree plantation
- National Integration camp
- Aero modelling
- Prime Minister's Rally & Guard of Honour
- Participated in the International Yoga-Ministry of Ayush
- House construction for a poor family

# Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25 acres	Nil		25
Class rooms	51	6	Management	57
Laboratories	27	2	UGC, DST	29
Seminar Halls	7	NIL		7
No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.	51	5	External Agency	56
Value of the equipment purchased during the year (Rs. in Lakhs)	250	10.50665		
New wing for Self-financed courses	AUNIBNO	1	Management	1
Extension to Administrative Block	Ni	4 rooms	Management	4

#### 4.2 Computerization of administration and library



# 4.3 Library services:

	Existing		Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	52007	-	2080	415939	54087	-	
Reference Books	11888	-	614	224615	12502	-	
e-Books	97000	5000	38000	5000	135000	INFLIBNET	
Journals	133	40420	42	103848	175	144268	
e-Journals	5200	-	800	-	6000	INFLIBNET	
Digital Database	2	-	2	85000	4	-	
CD & Video	604		176	21000	779	-	
Others (specify)						-	
	300	-	100	-	400		

4.4 Technology up gradation in 2014-15 (overall):

	Total Computers	Computer Labs	Internet Browsing Centres	Computer Centres	Office	Departments	Others
Existing	109	5	2	3	10	99	
Added	86	NIL	NIL	NIL	5	81	
Total	195	5	2	NIL	15	180	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

AUTOA

0.40

27.00

18.09

9.72

Training for smart-boards, training in College IMS

4.6 Amount spent on maintenance in lakhs :

- i) ICT
- ii) Campus Infrastructure and facilities
- iii) Equipments
- iv) Others

**Total :** 55.21

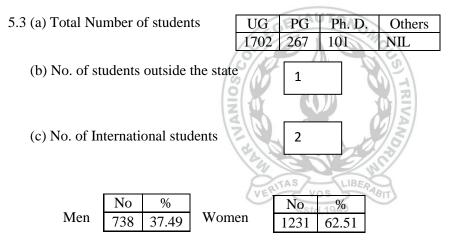
# Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Post-Admission and In-Class Orientation sessions.
- Students' IQAC Unit formed and entrusted with the task of spreading awareness of the Student Support Services available.

5.2 Efforts made by the institution for tracking the progression

- In-College progression tracked through Assessment Reports.
- The IQAC recommended the creation of a Facebook page to AMICOS, the Association of Mar Ivanios College Old Students, to track post-College progression of students.



Last Year				This Year							
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1625	111	15	90	2	1843	1329	325	46	267	2	1969

Demand ratio PG: 6.62; UG: 7.08

Dropout % : NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- UGC supported NET coaching provided
- Entry into Service coaching provided with UGC support

No. of students beneficiaries

56

5.5 No. of students qualified in these examinations

NET	16	SET/SLET	12	GATE	5	CAT 2	
IAS/IPS etc	1	State PSC		UPSC		Fulbright	1
(The number given for SET is only for verified cases; number is greater in reality)							

5.6 Details of student counselling and career guidance

Counselling Cell under a full-time qualified Counsellor provided.

No. of students benefitted



5.7 Details of campus placement

etails of campus placement							
	On campus	130/00 1	Off Campus				
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed				
3	260	8	12				

#### 5.8 Details of gender sensitization programmes

	Luck Luca	A Day
NIL		

#### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	175 National level	51	International level	3
No. of students particip	ated in cultural events			
State/ University level	85 National level	5	International level	

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	125	National level	11	International level	2
Cultural: State/ University level	94*	National level		International level	

\* 9 Institutional and 85 Individual medals/ awards

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	846	Rs. 46,00,874/-
Financial support from other sources		
Number of students who received International/ National recognitions (AUTO		
SHE OF I	10 Mg	

5.11 Student organised / initiative	s s g					
Fairs : College level	3 State level	National level				
Exhibition: State/ University level	National level	International level				
5.12 No. of social initiatives undertaken by the students 6						
5.13 Major grievances of students (i	f any) redressed: NIL					

# Criterion – VI

# 6. Governance, Leadership and Management

#### 6.1 Vision

To achieve the integral development of human personality ensuring the possibility of living a fully human existence by achieving the core values of excellence in higher education.

Mission

To produce intellectually trained, morally upright, socially committed and spiritually inspired young men and women of India to shape the future by preserving our heritage, discovering new knowledge and sharing our resources with the world.

#### 6.2 Does the Institution has a management Information System

YES

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
- 6.3.1 Curriculum Development

Granted autonomy in 2014, BoS were constituted in all departments to review and suggest changes in curriculum. Being the first year of autonomy a policy decision was made to correct the anomalies in the present syllabus and effect changes up to 20% of the curriculum. This was done by all BoS.

std.194

#### 6.3.2 Teaching and Learning

Implementation of technology based teaching learning strategies.

#### 6.3.3 Examination and Evaluation

Separate office for the Controller of Examination was set up. Both External and Internal examinations were conducted as per the schedule.

#### 6.3.4 Research and Development

A Research Promotion Committee was set up under the IQAC. This body created its own policy guidelines to encourage research and initiated steps to establish a research culture in all departments through its activities.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library infrastructure was upgraded with new furniture and facilities for students (UGC funds)
- A completely new, IT enabled Controller of Examinations office was set up at a cost of Rs 23 lakhs (Management)
- Wing for Self-financing courses set up with at a cost of Rs. 1 crore (Management)
- Administrative Block expanded at a cost of Rs.50 lakhs (Management)

#### 6.3.6 Human Resource Management

Teachers were sent for Refresher, Orientation and Summer/Winter schools.

#### 6.3.7 Faculty and Staff recruitment

Govt and UGC norms followed for recruitment of staff. Additional teaching, technical and support staff were inducted into service under the payroll of the management to fulfil essential tasks.

6.3.8 Industry Interaction / Collaboration

Representatives from the Industry were included in all BoS and their suggestions incorporated into the curriculum revision.

The College continued its tie-up with Cambridge University for conducting the BEC course.

#### 6.3.9 Admission of Students

Admission according to University approved norms. Admission to Master's degree programme in Tourism Management and Bachelor's degree course in Journalism was based on qualifying exam marks and entrance examination; all the rest were based on marks alone.

#### 6.4 Welfare schemes for

	Teaching	Yes	
	Non teaching	Yes	
	Students	Scholarships	
6.5 Total corpus fund generated	NIL		
6.6 Whether annual financial audit	has been done?	Yes 🗸 N	0

#### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	Ex	ternal	Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic	NO		YES	Principal	
Administrative	NO		YES	Principal	

Yes

Yes

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

	No 🗸
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For PG Programmes

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Currently following the University pattern for examinations. Examination process reform initiated in 2014-15; to be continued in 2015-16.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Kerala University and the current government are strongly promoting autonomy, with 14 colleges in Kerala granted autonomy in 2014-15, with more to follow in coming years.



6.11 Activities and support from the Alumni Association

Regular meetings of AMICOS, the Association of Mar Ivanios College Old Students held and annual Alumni Endowment Award given to eminent personality.

6.12 Activities and support from the Parent – Teacher Association

The College is strongly supported by the PTA. Meetings are regularly held and the PTA provides financial support to a slew of activities on campus.

6.13 Development programmes for support staff

IT skills classes taken for Office staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Initiatives to make the campus eco-friendly are entrusted with the Bhoomimithra Club and the Eco Club. They take up campus cleaning activities with the participation of the NSS and organize lecture sessions for students and staff.



# **Criterion – VII**

### 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
  - Revision of the curriculum, correcting anomalies;
  - Creation of a Students' IQAC;
  - Formulated quality standards to evaluate and monitor the functioning of the library
  - Created a fully automated office for the Controller of Examinations.
  - Implemented a College Management System
  - An amount of Rs. 10 lakhs (Management and PTA funds) was spent on training students in cultural programmes, helping the College win the Kerala University Youth Festival championship.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
  - Prepared guidelines for benchmarking
  - Prepared and got approval for feedback forms, and conducted feedback from various stakeholders
  - Created a website and uploaded all details of functioning of the IQAC.
  - Conducted evaluation of teachers by students
  - Had sessions on quality enhancement for teachers
  - Implemented College IMS
  - Created official email IDs for all staff (@mic.ac.in)

#### 7.3 Give three Best Practices of the institution

- 1. Regularly published students' news journals
- 2. Setting up a Counselling Cell, with individual counselling to all students.
- 3. The Open House of the PTA where teachers and parents interact.

#### 7.4 Contribution to environmental awareness / protection

Environmental consciousness classes and activities taken up by the Bhoomimithra Club

7.5 Whether environmental audit was conducted?

Yes	✓	No	
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7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil		

#### 8. Plans of institution for next year

- Upgrade the College IMS; implement complete e-management
- Organize NAAC Sponsored National Conference
- Improve support for weaker students and for above-average students
- Expand the functioning of the Counselling Cell
- Each department to organize at least one national/international seminar.
- Create online portal for feedback from all stakeholders
- Prepare for Re-accreditation.

Name: Dr. George Mathew

Signature of the Coordinator, IQAC



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Name: Rev. Dr. Gigi Thomas

Signature of the Chairperson, IQAC

(PRINCIPAL)