

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MAR IVANIOS COLLEGE (AUTONOMOUS)

IQAC Meeting at 2.30 pm on 12.02.2020 in the conference hall

A meeting of the IQAC is proposed to be conducted at 2.30 pm on 12th February 2019 in the conference hall. The meeting aims at discussing various action plans for the quality enhancement and strategies to be adopted for the NAAC accreditation 2024. All members are requested to attend the meeting.

Agenda

1. Faculty Quality Circle (FQC)
2. AQAR Preparation for the year 2018-19 and 2019-20 through FQC
3. Conduct of an (Outcome Based Education) OBE workshop for faculty members while framing Syllabus.
4. Any other item permitted by the Chair.

Internal members

No.	Members present
1	Dr. Georgee K I
2	Dr.George Mathew
3	Rev.Fr.Joshua Kochuvilayil
4	Dr. K.Oommachan
5	Dr.Cherian John
6	Rev.Fr.Geevarghese Valiyachangaveettil
7	Dr.James T Joseph
8	Dr.N.Vipin Chandran

9	Dr. P. I. Paul
10	Mrs. Suma P. Oommen
11	Dr. Shirley Stewart
12	Mr. Sabu E.G
13	Rev. Dr.Gigi Thomas
14	Dr. Jessy Thomas
15	Dr. P.K.Victoria
16	Dr.Beenamole T
17	Mr. Shajimon . G
18	Ms. Julie George
19	Dr. Jijimon K Thomas

Minutes

The IQAC meeting started with a silent prayer. The list of members attended the meeting is attached. The IQAC coordinator Dr. Jijimon K Thomas welcomed all members to the meeting.

1. Faculty Quality Circle (FQC)

The committee formulated a Faculty Quality Circle (FQC) for completing the AQAR-2018-19 and 2019-20 and SSR 2024 work and placed for discussion . The FQC consist of a coordinator and three to four members for each of the 7 criteria. A central documentation committee was also be constituted. The IQAC and NAAC Coordinator were entrusted to convene separate meeting for each FQC team. The FQC for each criterion was advised to meet separately and chalk out measures for collecting data related to the AQAR-2018-19 and 2019-20 urgently.

2. AQAR Preparation for the year 2018-19 and 2019-20 through FQC

The committee entrust the FQC for framing specific action plan for data collection in connection with AQAR 2018-19 and AQAR 2019-20. It was suggested to collect preliminary data in Google

form or spread sheets from each department The central documentation committee is advised for initiating the digitization work of collected data.

3. Conduct of an (Outcome Based Education) OBE workshop for faculty members while framing Syllabus

The IQAC decided to conduct an OBE workshop with the support of Kerala State Higher Education Council at the earliest.

1. Any other item permitted by the chair.

The IQAC discussed also on a long term plan for 5th Cycle Accreditation during 2024.

The meeting came to a close at 4.30pm.

ACTION TAKEN REPORT

1. AQAR Preparation for the year 2018-19 and 2019-20 was started by FQC team. They have prepared Google data sheets/templates and communicated it to each Department Heads. The data received so far were compiled and submitted to IQAC office.
2. Action plan has been taken for qualitative improvement in Academics and Administration based on 7 criteria. Accordingly many quality initiatives were done.
3. The FQC team was entrusted for the preparation for NAAC accreditation 2024

IQAC COORDINATOR

12.02.2020