

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MAR IVANIOS COLLEGE (AUTONOMOUS)

IQAC Meeting held at 3.00 pm on 13.08.2019 in the conference hall

Agenda

1. Review of the NAAC report and recommendations
2. Action plan for qualitative improvement of the college based on NIRF criteria.
3. Any other item permitted by the Chairperson

4. No.	Members present
1	Dr. Georgee K I
2	Dr. K. Jayakumar IAS
3	Mr. E.M.Najeeb
4	Dr. K.R.S.Krishnan
5	Dr.Kuruvila Joseph
6	Mr. Muraleedharan Nair
7	Dr.George Mathew
8	Rev.Fr.Joshua Kochuvilayil
9	Dr. K.Oommachan
10	Dr.Cherian John
11	Rev. Dr.Gigi Thomas
12	Dr.James T Joseph
13	Dr.N.Vipin Chandran
14	Dr. P. I. Paul
15	Mrs. Suma P. Oommen

16	Dr. Shirley Stewart
17	Mr. Sabu E.G
18	Rev.Fr.Geevarghese Valiyachangaveetil
19	Dr. Jessy Thomas
20	Dr. P.K.Victoria
21	Dr.Beenamole T
22	Mr. Shajimon . G
23	Ms. Julie George
24	Mr. Sreehari P R
25	Ms Agnus Maria George
26	Dr. Jijimon K Thomas

Minutes

The IQAC meeting started with a silent prayer. The list of members attended the meeting is attached. The IQAC coordinator Dr. Jijimon K Thomas welcomed the members and offered gratitude and thanks to each member on behalf of the institution, who has whole heartedly participated and contributed to the NAAC accreditation process and subsequent peer team visit on March 28 & 29 2019 at Mar Ivanios College. Followed by this he also presented a detailed analysis based on the NAAC peer team report before the IQAC committee. The following points were discussed in detail.

1. Overall analysis based on Institutional strengths, weaknesses, opportunities & challenges.
2. Detailed grade sheet.(Curricular Aspects-3.33, Teaching-learning and Evaluation-3.29, Research, Innovations and Extension-3.68, Infrastructure and Learning Resources-3.49, Student Support and Progression-3.60, Governance, Leadership and Management-3.06, Institutional Values and Best Practices-3.29) **Institutional CGPA: 3.38;Grade: A+**
3. The High Performance Key Indicators were 125 and Average Performance Key Indicators were 11 out of the whole 136 metrics. The College didn't have any low performance indicators.
4. A detailed discussion on the Average Performance Key Indicators based on the quantitative metrics was done and several suggestions were made by the members in order quality improvement in future. Much attention and emphasis are to be given by the IQAC in all average performance metrics to make a shift of these metrics to high performance category in coming years. Special attention

must be given for Academic Flexibility, Student Satisfaction survey , Research Publications & Awards, Library as a learning resources and Faculty empowerment strategies

5. The summary of the Peer Team Metric wise Score Report indicate that out of the Out of the 38 Qualitative metrics the college has scored 4 out of 4 for 6 metrics,3 out of 4 for 31 metrics and 2 out of 4 for one metrics
6. On this aspect the committee suggested for special attention to improve the Waste Management steps including: Solid waste management, Liquid waste management and E-waste management.
7. The weakness of the institution as follows were discussed in detail
 - Shortage of interdisciplinary courses, dual degrees and twinning programmes.
 - Only a few value added, certificate and vocational courses are offered.
 - Limited MOOC courses and e-content facilities.
 - Limited number of modern e-governed programmes systems in place.
 - Preparing students for exams leading to admission to courses offered abroad is not there.
 - Low research fund generation and lack of international faculty and students from within the country and abroad.
 - The college does not offer coaching for TOEFL, IELTS, GRE, GMAT, etc.
 - Limited research publications by PG students are another weakness.
8. The IQAC committee also reminded the recommendations made by the peer team such as the following
 - To start relevant new programmes particularly at PG level in management and science subjects
 - To bridge the gap between the slow learners and advanced learners
 - To develop rural people for the benefit of the poor and local community
 - To work towards Placement for students and strengthen MoUs with industry and corporate sectors
 - To explore possibilities to elevate the college to a University
 - To take lead role in integrating value based education and extension activities
 - To draw international faculty and students to this institution from abroad and within the country
 - To work towards fund generation through applying for more research projects from various funding agencies
 - To prepare students for exams leading to entry into foreign Universities for higher studies
 - To offer MOOC courses and to enhance e-content facilities
 - To offer more value-added, certificate and vocational courses
 - To offer more inter-disciplinary courses, dual degrees and twinning programmes
9. The members suggested for immediate implementation of the following plan for further quality improvements.
 - Introduce New Courses & programmes , add on courses
 - Encourage Students from other states & Countries
 - Teachers to receive more awards & recognitions

- Student satisfaction to be improved.
- Seal more patents
- Publish more no. of books, chapters in edited volumes
- More research papers
- Enhance annual expenditure on books & Journals
- Enhanced Bandwidth & internet speed
- Promote more Vocational Education Training
- Focus on Placement of students
- Teachers are to be provided with financial support for Academic activities
- More quality initiatives by IQAC to be done.
- More Solar power and to the grid
- Improve Waste management
- An expert Team shall be constituted to study the Peer Team Report in detail
- The team shall identify the weak performance area as well as high performance area for which further improvement can be made
- Team shall submit the recommendations to the Principal for action.
- Target based and time bound action plan shall be followed.
- To focus on 2024 NAAC accreditation, appropriate working team shall be identified and initiate action.
- Year wise evaluation of the progress of activity shall also be planned.

ACTION TAKEN REPORT

1. The list of reconstituted IQAC members posted in the College website.
2. The approved list of 35 student IQAC members 2018-19 posted in the website.
3. The IQAC Coordinator presented the detailed report of functioning of IQAC in the last 5 years during the Peer Team interaction on 29 March 2019.
4. All other preparations for Peer Team visit were done.

IQAC COORDINATOR

13.08.2019